

**SUN CITY COMMUNITY ASSOCIATION OF HUNTLEY, INC.
PROGRAM PROPOSAL**

If you are interested in hosting a program (class, seminar, workshop, etc.), please complete the following and return as an attachment to Melissa.Hornick@fsresidential.com. Once received, the Lifestyle Manager will contact you to discuss how we will proceed. Thank you for your interest in our community.

NAME: _____

PHONE: _____ CELL: _____

EMAIL: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

BUSINESS NAME: _____

BUSINESS PHONE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____

WEBSITE: _____

TITLE AND DESCRIPTION OF OFFERINGS: Include length of program(s), description for newsletter, handouts given, etc.

MIN./MAX. PARTICIPANTS:

FEES: Flat fee? ___ Per hour? ___ Per person? ___

AVAILABILITY: *Example: Tues. & Thur., 12-4:00 p.m.*

TYPE OF SET UP: *Example: Tables & chairs or Theater style or empty room, etc.*

SET UP TIME NEEDED: How much time will you need to set up before participants arrive?

WILL YOU OFFER FOOD & BEVERAGE? Yes ___ No ___

OTHER:
